

**South Central Louisiana Human Services Authority
Board Meeting Minutes
September 17, 2020**

Members Present by ZOOM/Conference Call due to COVID 19: Bryan Zeringue (Lafourche), Cheryl Turner (Terrebonne), Lynne Farlough (St. John the Baptist), Barbra Fuselier (St. Charles), and Ron Dantin (Lafourche)

Members Absent: Ray Nicholas (Assumption)

Guest in attendance: Lisa Schilling (Executive Director), Janelle Folse (Fiscal Director), Kristin Bonner (Deputy Director), Wesley Cagle (Developmental Disabilities Director), and (Stephanie Benton (Secretary)

Agenda Item	Action Recommended/Outcome
Call to Order	Chairman Bryan Zeringue called the meeting to order at 6:16 p.m.
Opening Prayer & Pledge of Allegiance	Ms. .Lisa Schilling asked for a moment in silence in memory of Dr. Victor Tedesco, III and Bryan Zeringue led the Pledge of Allegiance.
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the August 13, 2020 meeting were reviewed. Ms. Cheryl Turner motioned to approve the minutes of the August 13, 2020 Board Meeting, seconded by Ms. Barbra Fuselier, motion carried and minutes were approved.
Board Issues	<p><u>Board Member Travel Reimbursement:</u> Chairman Zeringue is the only Board Member with travel reimbursement for the meeting today due to meeting being held by ZOOM/Conference Call and his attendance at the SCLHSA Office.</p> <p><u>Board Vacancy:</u> Ms. Schilling has contacted both St. James Parish and St. Mary Parish. St. Mary Parish will have someone by next month. St. James Parish continues to work on finding a replacement for the Board. Ms. Schilling also reported a letter has been sent out to Terrebonne Parish Consolidated Government to fill Dr. Victor Tedesco’s vacancy.</p>
Executive Director Report	<p><u>Agency Update:</u> Lisa Schilling</p> <ul style="list-style-type: none"> • <u>Board Governance Plan:</u> Ms. Schilling reviewed the highlighted changes to the Board Governance Plan. • <u>Executive Director Succession Plan:</u> Ms. Schilling reviewed the highlighted changes to the Executive Director Succession Plan. • <u>Board Orientation Policy:</u> Ms. Schilling reviewed the highlighted changes to the Board Orientation Policy. • <u>ED Hiring Process:</u> Ms. Schilling reviewed the highlighted changes to the ED Hiring Process. • <u>ED Evaluation:</u> Ms. Schilling reviewed the highlighted changes to the ED Evaluation Plan. • <u>Board Code of Ethics:</u> Ms. Schilling reviewed the highlighted changes to the Board Code of Ethics. • <u>Malpractice Liability:</u> Ms. Schilling reviewed the highlighted changes to the Malpractice Liability Policy. • <u>Strategic Plan:</u> Ms. Schilling reviewed the highlighted changes to the Strategic Plan. • <u>AMPAR:</u> Ms. Schilling reviewed the highlighted changes to the AMPAR. • <u>Code of Ethics:</u> Ms. Schilling reviewed the highlighted changes to the Code of Ethics. • <u>Corporate Compliance:</u> Ms. Schilling reviewed the highlighted changes to the Corporate Compliance Policy. • <u>Corporate Citizenship:</u> Ms. Schilling reviewed the highlighted changes to the Corporate Citizenship Policy. <ul style="list-style-type: none"> ○ Ms. Cheryl Richoux motioned to approve the changes to the Board Governance Plan, Executive Director Succession Plan, Board Orientation Policy, ED Hiring Process, ED Evaluation, Board Code of Ethics, Malpractice Liability, Strategic Plan, AMPAR, Code of Ethics, Corporate Compliance and Corporate Citizenship Plans/Policies, seconded by Ms. Barbra Fuselier, motion carried.

Executive Director Report (cont'd)	<p><u>Financial Report:</u> Janelle Folsie</p> <ul style="list-style-type: none"> • <u>Audit Requirements:</u> Ms. Folsie reviewed the highlighted changes to the Audit Requirements. • <u>Contract Regulations:</u> Ms. Folsie reviewed the highlighted changes to the Contract Regulations. • <u>Budget:</u> Ms. Folsie reviewed the highlighted changes to the Budget. <ul style="list-style-type: none"> ○ Ms. Barbra Fuselier motioned to approve the changes to Audit Requirements, Contract Regulations and Budget Plans/Policies, seconded by Ms. Lynne Farlough, motion carried. <p><u>Operational Report:</u> Kristin Bonner</p> <ul style="list-style-type: none"> • <u>Management of Information Plan:</u> Ms. Bonner reviewed the highlighted changes to the Management of Information Plan. • <u>Violence Prevention Procedure Plan:</u> Ms. Bonner reviewed the highlighted changes to the Violence Prevention Procedure Plan. • <u>Legal Services:</u> Ms. Bonner reviewed the highlighted changes to the Legal Services. <ul style="list-style-type: none"> ○ Ms. Lynne Farlough motioned to approve the changes to the Management of Information Plan, Violence Prevention Procedure Plan and Legal Services Plans/Policies, seconded by Ms. Cheryl Richoux, motion carried. <p><u>Clinical Services:</u> Lisa Schilling for Misty Hebert</p> <ul style="list-style-type: none"> • <u>Recovery Month:</u> Ms. Schilling reported September is Recovery Month. The focus for this year is “Joining Voices for Recovery Celebrating Connections.” Overdose Awareness was the topic of the HTV Full Circle Program on August 31, 2020. Ms. Schilling, Ms. Hebert, Ms. Katie Gibbens, Ms. Leilani Brunet and Peer Support Specialists, Laura Stanley and Sparky Trahan, participated in the discussion. Ms. Schilling also discussed the activities SCLHSA has planned for the month to include clients and Providers sharing quotes that remind them of Recovery, videos of Clients and Peer Support Specialists talking about their story of Recovery, and Resources are shared on SCLHSA sites. Ms. Schilling has asked Board Members to visit the SCLHSA Facebook page and share the information. <p><u>Developmental Disabilities:</u> Wesley Cagle</p> <ul style="list-style-type: none"> • <u>Program Statistics:</u> Mr. Cagle gave a brief update of the current DD Waiver statistics totaling 1,248 Waivers (735 NOW, 243 SW, 217 CC and 53 ROW). Currently, DD has supported 268 IFS, 28 Crisis, and 123 FFF. Mr. Cagle also discussed no new information has been received regarding ACT 421 TEFRA. A meeting is scheduled for next Tuesday.
Old Business	Mr. Bryan Zeringue asked for an update on LBHC lease concerns with Hospital District II. Ms. Schilling reported no additional news has been received at this time. Mr. Bryan Zeringue also inquired about the roof at Regal Row. Ms. Schilling reported a meeting for the roof project is scheduled for next week. Ms. Schilling will give an update at the next Board Meeting.
New Business	None
Views and Comments by the Public	None
Consideration of Other Matters	<ul style="list-style-type: none"> • <u>Board Meeting Schedule:</u> Chairman Bryan Zeringue stated the next Board Meeting will be held on Thursday, October 8, 2020, @ 6:00pm, via ZOOM/Conference Call due to COVID-19.
Adjournment	Motion to adjourn by Ms. Lynne Farlough, seconded by Ms. Cheryl Richoux, motion carried. Meeting adjourned at 7:39 pm.